

CCM-NORTH

August 2011

(Tentative)

⌚ Please be on time for Workshops. Latecomers will be asked to re-schedule. ⌚

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Aug 1	Aug 2	Aug 3	Aug 4	Aug 5
 <p>BC Day <i>Office Closed</i></p>	<p>9:30 – 3:00 Interviewing – Day 1</p>	<p>9:30 – 3:00 Interviewing – Day 2</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>9:30 - 12:30 Strategies for the Hidden Job Market</p> <p>1:00 - 3:30 Resources for Effective Research</p>
8	9	10	11	12
<p>NEW 9:15 - 1:30 Resume Writing</p> <p>2:00 - 4:00 MS Word – Day 1</p>	<p>NEW 9:15 - 1:30 Resume Writing</p> <p>2:00 - 4:00 MS Word – Day 2</p>	<p>9:30 - 12:30 Writing Cover Letters (bring a posting)</p> <p>2:00 - 4:00 MS Word – Day 3</p>	<p>NEW 9:15 - 1:30 Resume Writing</p> <p>9:30 – 1:00 Personality Dimensions™ CCM NEWTON Office 260, 7525 King George Blvd. Ph: 604-598-1400</p>	<p>9:30 - 1:30 Online Applications</p> <p>2:00 - 4:00 MS Word – Day 4</p>
15	16	17	18	19
<p>9:30 - 3:00 Interviewing – Day 1</p>	<p>9:30 – 3:00 Interviewing – Day 2</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>9:30 - 12:30 Strategies for the Hidden Job Market</p> <p>1:00 - 3:30 Resources for Effective Research</p>
22	23	24	25	26
<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>9:30 - 12:30 Writing Cover Letters (bring a posting)</p> <p>1:00 - 3:30 Age Advantage <i>Do you see your age as a disadvantage?</i></p>	<p>9:30 - 2:30 Skills Transfer <i>Know your skills; Know your strengths</i></p>	<p>9:30 - 1:30 Online Applications</p>
29	30	31	Sep 1	Sep 2
<p>9:30 – 3:00 Interviewing – Day 1</p>	<p>9:30 – 3:00 Interviewing – Day 2</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>NEW 9:15 - 1:30 Resume Writing</p>	<p>9:30 - 12:30 Strategies for the Hidden Job Market</p> <p>1:00 - 3:30 Resources for Effective Research</p>